(2)

COMMONWEALTH OF VIRGINIA
COUNTY of CHARLES CITY

OFFICE OF THE SHERIFF

B. A. WASHINGTON, SR.
SHERIFF

10600 Courthouse Road
P. O. Box 87
Charles City, Virginia 23030
OFFICE: (804)829-9265 FAX: (804)829-2514

September 13, 2002

Department of
Technology Planning
SEP 17 2002

Mr. N. Jerry Simonoff, Chairman
Virginia Wireless E-911 Services Board
Richmond Plaza Building, Suite 135
110 South Seventh Street
Richmond, VA 23219-3931

Dear Mr. Simonoff:

Attached is Charles City County's FY02 Report Worksheet (True Up) and necessary documentation for expenditures.

We were unable to deploy wireless E-911 in July 2002 as anticipated. The wireless trunks, Trunk Interface Unit (TIU) cards, and Magic call reporting system were not installed until the first part of August 2002. This delay installation was due to Verizon being unable to deliver the equipment to us until after July 1, 2002. We are now targeting November 2002 for deployment. Charles City County requests that funding for these items, in the amount of **$36,638.00** be carried forward to FY03 in addition to the previously approved amount, as invoicing for these items is expected in the next few weeks.

The data for call totals was obtained from a manual count of the calls received and information provided by the Virginia State Police for wireless 911 calls transferred to the Charles City County PSAP. The expended amount for salaries is for the months of January 1, 2002 to June 30, 2002.

Thank you for the assistance and support provided by the Wireless Board and the office staff. Should you require additional information or have any questions, please do not hesitate to contact me at 804-829-9265.

Sincerely,

Serena Thompson

Serena Thompson
Charles City County Sheriff's Department

Enclosures

Wireless E-911 PSAP Funding
FY 2002 Request/**Report** Worksheet

PSAP: *Charles City County* *Total Request* : $ 79,506.16

Date: September 13, 2002 *Total Actual:* $ 37,850.82

Difference: **$ 41,655.34**

Call load data:

Description	Last 12 months	Estimated	Actual
Total telephone calls handled by PSAP		32,900	49,894
Total 911 calls handled by PSAP		1,448	1,841
Total wireless 911 calls handled by PSAP		129	203

Percentage of Wireless to total calls — 0.39% Percentage of Wireless to 9-1-1 calls — 8.91%

Equipment Dedicated to Wireless E-911:

Description	Estimated Cost	Actual Cost
Magic installation and training	$26,470.00	— 0 —
Total Equipment Dedicated to Wireless E-911	$26,470.00	— 0 —

Shared Equipment:

Description	Estimated Cost	Actual Cost
Initial CPE cost	$50,000.00	$51,974.00
CPE Monthly Maintenance	$34,800.00	$23,369.76
Total Shared Equipment for Formula below		$75,343.76

Formula

$$\frac{\text{number of wireless 911 calls}}{\text{total number of calls handled by equipment}} \times \text{equipment cost} = \text{amount of funding}$$

Estimated *Actual*

_____ X = 75,343.76 X 10.42% = $7,850.82

Local Exchange Carrier (LEC) Costs:

Description	Estimated Cost	Actual Cost
Trunk installation	$1,860.00	— 0 —
Trunk Monthly charge	$4,032.00	— 0 —
Four TIU cards, one PSC, one PCS, one CRU	$8,308.00	— 0 —
Total LEC Costs	$14,200.00	— 0 —

PSAP: Charles City County

Personnel Costs:

Description	Estimated Cost	Actual Cost
Salary, Benefits, and Training	$	$15,721.88
Total Personnel Costs for Formula below		$15,721.88

Formula

$$\frac{\text{number of wireless 911 calls}}{\text{total number of telephone calls}} \times \text{personnel cost of call takers and dispatcher} = \text{amount of funding}$$

Estimated

_____ X =

Actual

10.42% X 15,721.88 = $1,638.22

Increase to $30,000.00 minimum

10/18/2001 133245

DATE	PO#	INVOICE#	DESCRIPTION	DISCOUNT	NET AMOUN
10/01/2001	00000	10012001	023 785 4017 776 19	.00	51974.90

VENDOR#/NAME:			
1185/VERIZON (E-911)	51974.90	.00	51974.90

COUNTY OF CHARLES CITY
P.O. BOX 128
CHARLES CITY, VIRGINIA 23030

PENINSULA TRUST BANK
CHARLES CITY, VA
69-535/514

133245

VOID AFTER 90 DAYS

DATE 10/18/2001 AMOUNT ******51,974.90

FIFTY ONE THOUSAND NINE HUNDRED SEVENTY FOUR DOLLARS 90CENTS******

BY ORDER OF THE BOARD OF SUPERVISORS

PAY TO THE ORDER OF

VERIZON (E-911)
P.O. BOX 17398
BALTIMORE, MD 21297-0429

NON-NEGOTIABLE

CHAIRMAN

COUNTY ADMINISTRATOR

TREASURER

⑈133245⑈ ⑆051405353⑆ 6250018⑈

COMMONWEALTH OF VIRGINIA

COUNTY of CHARLES CITY

REQUEST FOR PAYMENT

DATE 10/15/2001

PAY TO: Verizon
P.O. Box 17398
Baltimore, MD 21297-0429

1185
VENDOR #

DESCRIPTION: Installation of new E-911 equipment.

PAID
OCT 23 2001

TOTAL AMOUNT TO BE PAID: $ 51,974.90

CHARGE TO: 621 43200 80010
BUDGET LINE ITEM

APPROVED FOR PAYMENT: DEPARTMENT HEAD — DATE OCT 19 2001

APPROVED FOR PAYMENT: COUNTY ADMINISTRATOR — DATE OCT 19 2001

APPROVED: CHAIRMAN, BOARD OF SUPERVISORS — DATE

MAJOR ACCTS	DESCRIPTION	BUDGET AMOUNT	CURR MNTH APPROPR.	APPR. YTD AMOUNT	CURRENT EXPEN	Y-T-D EXPEN	ENCUMBRANCE AMOUNT	UNEXPENDED BALANCE
43000	**TRUST FUND**							
43200	***E911***							
3320	Maint. Svc. Contracts	3,500.00	.00	1,000.00	.00	4,225.00	.00	725.00
5230	Telecommunications - CPE MAINT.	30,000.00	.00	7,500.00	2,921.22	23,369.74	.00	6,630.26
8001	Equipment	26,500.00	.00	13,475.00	.00	51,974.90	.00	25,474.90
8003	"Road Signs"	500.00	.00	125.00	158.60	564.60	.00	60.40
	E911	60,500.00	.00	22,000.00	3,079.82	80,039.26	.00	19,539.26
43300	***WIRELESS E911***							
1101	Salaries-Regular	3,250.00	.00	3,250.00	1,625.84	3,251.68	.00	1.68
1101	Salary Supplement	13,150.00	.00	13,150.00	15,000.00	15,000.00	.00	1,850.00
1202	Salaries-Overtime	1,500.00	.00	1,500.00	329.83	862.01	.00	637.99
1301	Salaries - Part-time	.00	.00	.00	1,044.00	1,044.00	.00	1,044.00
2100	Fica	1,371.00	.00	1,371.00	1,407.40	1,543.58	.00	172.58
2210	Retirement	50.00	.00	50.00	24.88	48.76	.00	1.24
2400	Health Insurance	576.00	.00	576.00	6,299.52	6,299.52	.00	5,723.52
2400	Life Insurance	12.00	.00	24.00	.00	.00	.00	12.00
2720	Workers Compensation	6.00	.00	6.00	.00	.00	.00	6.00
5540	Travel(confedu)	1,500.00	.00	1,500.00	68.66	1,687.10	.00	187.10
	WIRELESS E911	21,415.00	.00	21,427.00	25,821.48	27,756.65	.00	6,341.65
43400	*** REFUND ACCOUNTS ***							
5858	Utility Deposit refund	450.00	.00	.00	.00	.00	.00	450.00
5859	Performance Bond Refund	5,500.00	.00	.00	.00	1,100.00	.00	4,400.00
	*** REFUND ACCOUNTS ***	5,950.00	.00	.00	.00	1,100.00	.00	4,850.00
	TRUST FUND	87,865.00	.00	43,427.00	28,901.20	110,895.91	.00	23,030.91
	TRUST FUND	87,865.00	.00	43,427.00	28,901.20	110,895.91	.00	23,030.91
	--FUND TOTAL--	87,865.00	.00	43,427.00	28,901.20	110,895.91	.00	23,030.91

Verizon — E911 Equ

Gnd Lt dispatcher

6 months 28,065.52 = 14,034.78

14,034.78 - 1687.10 = 15,721.88

30,000.00	.00	7,500.00	2,921.22	23,369.76	.00	6,630.24	22.10
26,500.00	.00	13,375.00	.00	31,974.90	.00	25,474.90-	96.13-
500.00	.00	125.00	158.60	474.60	.00	40.40	8.08
60,500.00	.00	22,000.00	3,079.82	80,069.26	.00	19,539.26-	32.29-
3,250.00	.00	3,250.00	1,625.84	3,251.68	.00	1.68-	.05-
13,150.00	.00	13,150.00	15,000.00	15,000.00	.00	1,850.00-	14.06-
1,500.00	.00	1,500.00	329.88	862.01	.00	637.99	42.53
.00	.00	.00	1,044.00	1,044.00	.00	1,044.00-	100.00-
1,371.00	.00	1,371.00	1,407.40	1,543.58	.00	172.58-	12.58-
50.00	.00	50.00	24.48	48.76	.00	1.24	2.48
576.00	.00	576.00	6,297.52	6,297.52	.00	5,723.52-	993.50-
12.00	.00	24.00	.00	.00	.00	12.00	100.00
6.00	.00	6.00	.00	.00	.00	6.00	100.00
1,500.00	.00	1,500.00	68.44	1,687.10	.00	187.10-	12.47-
21,415.00	.00	21,427.00	25,821.94	29,754.65	.00	8,341.65-	38.95-
450.00	.00	.00	.00	.00	.00	450.00	100.00
5,500.00	.00	.00	.00	1,100.00	.00	4,400.00	80.00
5,250.00	.00	.00	.00	1,100.00	.00	4,850.00	81.51
87,865.00	.00	43,427.00	28,901.20	110,895.91	.00	23,030.91-	26.21-
87,865.00	.00	43,427.00	28,901.20	110,895.91	.00	23,030.91-	26.21-
87,865.00	.00	43,427.00	28,901.20	110,895.91	.00	23,030.91-	26.21-

Dictaphone Not Allowable

6 months 28,069.55/2 = 14,034.78

14,034.78 - 1687.10 = 15,721.68

DESCRIPTION	BUDGET AMOUNT	CURR MNTH APPROPR.	APPR. YTD AMOUNT	CURRENT EXPEN	Y-T-D EXPEN		BALANCE	%
TRUST FUND								
E911								
911 Receipts From Bell Atl.	60,000.00	.00	.00	.00	51,244.65	.00	8,755.35	14.59
Road Signs	500.00	.00	.00	.00	.00	.00	500.00	100.00
Wireless 911 receipts	21,415.00	.00	.00	76.83	80,594.52	.00	57,178.52-	276.34-
E911	81,915.00	.00	.00	76.83	131,838.17	.00	49,923.17-	60.94-
TRUST FUND	81,915.00	.00	.00	76.83	131,838.17	.00	49,923.17-	60.94-
Refunds/Deposits								
Refunds/Deposits	.00	.00	.00	.00	9,550.00	.00	9,550.00-	100.00-
Utility Deposits	.00	.00	.00	.00	10.00	.00	10.00-	100.00-
Refunds/Deposits	.00	.00	.00	.00	9,560.00	.00	9,560.00-	100.00-
Fund Balance								
Fund Balance-Performance Bond	5,500.00	.00	.00	.00	.00	.00	5,500.00	100.00
Fund Balance-Utility Deposits	450.00	.00	.00	.00	.00	.00	450.00	100.00
Fund Balance	5,950.00	.00	.00	.00	.00	.00	5,950.00	100.00
Refunds/Deposits	5,950.00	.00	.00	.00	9,560.00	.00	3,610.00-	60.67-
TRUST FUND	87,865.00	.00	.00	76.83	141,398.17	.00	53,533.17-	60.92-
--FUND TOTAL--	87,865.00	.00	.00	76.83	141,398.17	.00	53,533.17-	60.92-

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date 4-17 ~~19~~ 2002

PART 1

A. NAME Thalia Bell DEPARTMENT Sheriff's Office

DESTINATION VA Beach DATE OF DEPARTURE 5/15/02

PURPOSE APCO meeting/ Conference DATE OF RETURN (EST.) 5/17 AM (PM)

DATE OF RETURN (ACTUAL) _____ AM PM

B. ANTICIPATED EXPENSES:

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ___ PLANE ___ RAIL		
___ COUNTY VEHICLE		
___ PRIVATE AUTO	$ _____	$ _____
___ OTHER		
REGISTRATION FEES:	$ _____	$ 25
LODGING 2 NO. OF DAYS	$ _____	$ _____
MEALS: 2 BREAKFAST $ 20		
2 LUNCHES $ 30		
2 DINNERS $ 40	TOTAL MEALS $ _____	$ 90
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)	$ _____	$ _____
	TOTAL $ _____	$ _____

CHARGE ACCOUNT _____ $ _____ CASH ADVANCE REQUESTED $ _____

_____ $ _____

TOTAL ANTICIPATED EXPENSES (CASH & CHARGE) $ 115

C. AUTHORIZATION _____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN BOARD OF SUPERVISORS DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

Thalia Dinner

$12.32

tip 2.00

Thalia Lunch

434/$

VBRCC
2800 Shore Drive
Tel: 757-481-9000
Check #: 320727

Duplicate

Server: Morgan Date: 05/16/02
Table. 301 Time: 12:22
Client: 1

1	Rs Fee	1.50
1	rs 7" pizza	4.95
1	Open RS Food	1.29
	SUB-TOTAL:	7.74
	State Tax:	0.28
	City Tax:	0.34
	Gratuity:	0.94
	TOTAL:	**9.30**

Tip: $4.00
Total: _____
Sign: _____
Print: _____ Rm# ____

$7.84

Thalia Dinner

COPY COPY COPY COPY COPY COPY COPY COPY
CAPTAIN GEORGE'S
SEAFOOD RESTAURANT-LASKIN RD

0234 Table 201 #Party 1
CHRISTOPHE SvrCk: 41 20:26 05/15/02
Separate checks: 2-of-2

1 ADULT BUFFET	24.95
1 ICE TEA	1.50
Sub Total:	26.45
Tax:	2.65
Sub Total:	29.10

05/15 21:49 TOTAL: 29.10

MOTHER'S DAY MAY 12, 2002
BRING MOM TO CELEBRATE HER SPECIAL DAY
WITH US!

GOD AMERICA!!!

428-3494

CHECK # 234

	AMT-TEND	CHANGE	TALLY
CASH	30.00	.90	29.10
			29.10

05/15/02 21:49

Tip: $3.00

Thalia
Lunch

YEUNG'S
LOTUS
EXPRESS

THANK YOU

05/17/02 01A
003392#0923

2 SODA	T1$0.99
2 ENTREE	T1$4.49
MOSE ST	$5.48
TAXI	$0.55
MAXTOTAL	$6.03
CASH	$20.00
CHANGE	$13.97

tip 2.00

Thalia
Lunch

$3.85

Breakfast

05-16-02

N02 $5.98
$5.98 ST
$0.27 TX 1

$6.25 TL
$20.25 CA
$14 00 CA CG

P 5-34
A000W7472

RECEIPT

DATE 5-16-02 No. 750604

RECEIVED FROM Thalia S. Bell $25.00

Twenty-five dollars and 00/100 DOLLARS

FOR RENT
FOR APCO Registration

ACCOUNT		
PAYMENT	25	00
BAL. DUE	—	

CASH
CHECK
MONEY ORDER

FROM 5-16-02 TO 5-17-02

BY Monica T. Bell

1182

1350

DATE	PO#	INVOICE#	DESCRIPTION	5/03/2002 DISCOUNT	13508 NET AM
4/30/2002	00000	04302002		.00	11

VENDOR#/NAME: 11889/THALIA BELL 115.00 .00 11

T A X R E C E I P T

CHARLES CITY COUNTY
CECELIA W. BRADBY
P.O. BOX 38
10900 COURTHOUSE ROAD
CHARLES CITY VA 23030-0038

Ticket #:00007690001 @@
Date : 5/29/2002
Register: CS /WG
Trans. #: 37734
Dept # : ERFU
Acct# :

EXPENDITURE REFUNDS
5/29/02 - E-911 WIRELESS
CONFERENCE

Previous Principal Balance $	4.51
Principal Being Paid $	4.51
Penalty $	.00
Interest $	.00
Amount Paid $	4.51
*Balance Due $	.00

BELL THALIA

Cash 4.51

Pd by

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 5/2002

(THIS SECTION TO BE CC [illegible]LD AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION: ____ PRIVATE AUTO		
MILES @ ____ MILES		
_____ OTHER (RECEIPT REQUIRED)	$ _____	$ _____
PARKING FEES (RECEIPT REQUIRED)	$ _____	$ _____
REGISTRATION FEES (INCLUDING 1 MEAL)	$ _____	$ 25
LODGING _____ DAYS (RECEIPT REQUIRED)		$ _____
MEALS 1 BREAKFAST		
2 LUNCH		
2 DINNER	TOTAL MEALS $ _____	$ 85.49
MISCELLANEOUS (EXPLANATION REQUIRED)		
_____		
_____	$ _____	$ _____
CHARGE ACCOUNT _____	TOTAL (CHARGE & CASH)	$ 110.49
_____	LESS: CASH ADVANCE	$ 115
_____	TOTAL CLAIMED OR RETURNABLE	$ 4.51 return

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

Thalia Bell
SIGNATURE OF TRAVELER

5-21-02
DATE

APPROVED:

_____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN, BOARD OF SUPERVISORS DATE

Acct# 4-111-4330-5510.0

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date 4-17 ~~15~~ 2002

PART I

A. NAME Phynise Boisseau DEPARTMENT Sheriff Office

DESTINATION VA Beach DATE OF DEPARTURE 5/15/02

PURPOSE APCO Meeting/ Conference DATE OF RETURN (EST.) 5/17 AM PM

DATE OF RETURN (ACTUAL) _____ AM PM

B. ANTICIPATED EXPENSES:

		PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ___ PLANE ___ RAIL			
___ COUNTY VEHICLE			
___ PRIVATE AUTO		$ _____	$ _____
___ OTHER			
REGISTRATION FEES:		$ _____	$ 25
LODGING _____ NO. OF DAYS		$ _____	$ _____
MEALS: 2 BREAKFAST $ 20			
2 LUNCHES $ 30			
2 DINNERS $ 40	TOTAL MEALS	$ _____	$ 90
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)		$ _____	$ _____
	TOTAL	$ _____	$ _____
CHARGE ACCOUNT _____ $ _____	CASH ADVANCE REQUESTED		$ 115
_____ $ _____			
TOTAL ANTICIPATED EXPENSES (CASH & CHARGE)			$ _____

C. AUTHORIZATION _____ COUNTY ADMINISTRATOR _____ DATE

_____ CHAIRMAN BOARD OF SUPERVISORS _____ DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

tip → $4.00 Phynise Dinner

Applebee's

APPLEBEE'S
NEIGHBORHOOD GRILL & BAR
561 First Colonial Rd.
Virginia Beach, VA 23451
(757) 437-5833

TYRELL G TB#015
DATE: 05-17-02 TIME: 20:40 GUESTS: 5

1	WATER	0.00
1	APP SAMPLER	[illegible] 49
1	LEMONADE KIWI	2.45
1	CHIX & BROC PAS	7.99

Check TOTAL: 18.93
TAX: 1.90
Total Due: 20.83
VOID: 1.69

Duplicate # 8 tip $4.00

Applebee's Gift Ce[illegible]ies
A Gift With Great [illegible]

It's not too lat[illegible]
Ask your server to [illegible]
Applebee's Gift Ce[illegible]
to your Che[illegible]

For comments, questions or
concerns, please call
1-888-59APPLE

tip → $ Phynise Dinner

[illegible]

tip 3.00

Phynise lunch

YEUNG'S
LOTUS
EXPRESS

THANK YOU

05/17/02 01A
003392#0916

ALACAR	T1$3.99
ALACAR	T1$3.99
EGGROLL	T1$0.99
L SODA	T1$1.19
S REFILL	T1$0.23
L SODA	T1$1.19
MOSE ST	$11.58
TAXI	$1.16

tip 3.00

[illegible] $12.74
CASH $13.00
CHANGE $0.26

COPY COPY COPY COPY COPY COPY COPY COPY
CAPTAIN GEORGE'S
SEAFOOD RESTAURANT-LASKIN RD

0234 Table 201 #Party 1
CHRISTOPHE SvrCk: 41 20:26 05/15/02
Separate checks: 2-of-2

1 ADULT BUFFET	24.95
1 ICE TEA	1.50
Sub Total:	26.45
Tax:	2.65
Sub Total:	29.10

05/15 21:49 TOTAL: 29.10

MOTHER'S DAY MAY 12, 2002
BRING MOM TO CELEBRATE HER SPECIAL DAY
WITH US!

GOD BLESS AMERICA!!!

(757)428-3494

CHECK NUMBER: 234

	AMT-TEND	CHANGE	TALLY
CASH	30.00	0.90	29.10

			29.10

05/15/02 21:49

tip - $2.50
Dinner Phynise

RECEIPT

DATE 5-16-02 No. 750605

RECEIVED FROM Phynise A. Boisseau $25.00

Twenty - five dollars and 00/100 DOLLARS

○ FOR RENT
✓ FOR APCO

ACCOUNT	—	✓ CASH	FROM 5-16-02 TO 5-17-02
PAYMENT	25 00	○ CHECK	
BAL. DUE	—	○ MONEY ORDER	BY Karen L. Hileman

1182

(THIS SECTION TO BE COMPLETED AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION: ____ PRIVATE AUTO MILES @ ____ MILES		
_____ OTHER (RECEIPT REQUIRED)	$ _____	$ _____
PARKING FEES (RECEIPT REQUIRED)	$ _____	$ _____
REGISTRATION FEES (INCLUDING 1 MEAL)	$ _____	$ 25
LODGING _____ DAYS (RECEIPT REQUIRED)		$ _____
MEALS 0 BREAKFAST 1 LUNCH 3 DINNER	TOTAL MEALS $ _____	$ 90
MISCELLANEOUS (EXPLANATION REQUIRED) _____ _____	$ _____	$ _____
CHARGE ACCOUNT _____	TOTAL (CHARGE & CASH)	$ 115
_____	LESS: CASH ADVANCE	$ 115
_____	TOTAL CLAIMED OR RETURNABLE	$ 0

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

APPROVED:

[signature]
SIGNATURE OF TRAVELER

_____ COUNTY ADMINISTRATOR _____ DATE

5-21-02
DATE

_____ CHAIRMAN, BOARD OF SUPERVISORS _____ DATE

Acct# 4-111-4330-5510.0

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date 4-17 ~~19~~2002

PART 1

A. NAME Serena Thompson DEPARTMENT Sheriff's Office

DESTINATION VA Beach DATE OF DEPARTURE 5/15/02

PURPOSE APCO Meeting/ Conference DATE OF RETURN (EST.) 5/17 AM (PM)

DATE OF RETURN (ACTUAL) _____ AM PM

B. ANTICIPATED EXPENSES:

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ___ PLANE ___ RAIL		
___ COUNTY VEHICLE		
✓ PRIVATE AUTO	$ _____	$ _____
___ OTHER		
REGISTRATION FEES:	$ _____	$ 25
LODGING 2 NO. OF DAYS	$ _____	$ 192
MEALS: 2 BREAKFAST $ 20		
2 LUNCHES $ 30		
2 DINNERS $ 40	TOTAL MEALS $ _____	$ 90
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)	$ _____	$ _____
	TOTAL $ _____	$ _____
CHARGE ACCOUNT _____ $ _____	CASH ADVANCE REQUESTED	$ 307
_____ $ _____		
TOTAL ANTICIPATED EXPENSES (CASH & CHARGE)		$ _____

C. AUTHORIZATION _____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN BOARD OF SUPERVISORS DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

Serena
Lunch

YEUNG'S
LOTUS
EXPRESS

THANK YOU

05/17/02	01A
00[illegible]	
JUICE	[illegible]$1.39
JUICE	[illegible]$1.39
L SODA	[illegible]$1.19
[illegible]	[illegible]$3.99
[illegible]	$5.18
TAX	$0.52
[illegible]	$5.70
CASH	$10.00
CHANGE	$4.30

Serena
Dinner

$13.32

tip 2.00

Serena
Dinner

COPY COPY COPY COPY COPY COPY COPY COPY
CAPTAIN GEORGE'S
SEAFOOD RESTAURANT-LASKIN RD

0234 Table 201 #Party 1
CHRISTOPHE SvrCk: 41 20:26 05/15/02
Separate checks: 2-of-2

1 ADULT BUFFET	24.95
1 ICE TEA	1.50
Sub Total:	26.45
Tax:	2.65
Sub Total:	29.10

05/15 21:49 TOTAL: 29.10

MOTHER'S DAY MAY 12, 2002
BRING MOM TO CELEBRATE HER SPECIAL DAY
WITH US!

GOD BLESS AMERICA!!!

(757)428-3494

CHECK NUMBER: 234

	AMT-TEND	CHANGE	TALLY
CASH	30.00	0.90	29.10
			29.10

05/15/02 21:49

tip 12.50

Serena Dinner

Applebee's

APPLEBEE'S
NEIGHBORHOOD GRILL & BAR
561 First Colonial Rd.
Virginia Beach, VA 23451
(757) 437-5833

TYRELL G TB#015
DATE: 05-17-02 TIME: 20:35 GUESTS: 5

1	WATER	0.00
1	CHIX & BROC PAS	7.99
1	APP SAMPLER	8.49

Check TOTAL: 16.48
TAX: 1.65
Total Due: 18.13
tip 5.00

Duplicate # 4

****
Applebee's Gift Certificates
A Gift With Great Taste!!!
****
It's not too late...
Ask your server to add an
Applebee's Gift Certificate
to your Check!!!
****
For comments, questions or
concerns, please call
1-888-59APPLE

434 Breakfast Room Servi
WELL DONE
Ham & Cheese Omelette
Hash Browns Eng. Muff
Can Sprite 7.20
.72
Paying Cash $7.92
1.08
9.00
1.50
$10.50

Serena Breakfast

$3.85

Hospitality

Receipt Date 5/16/02 No. 055312

RECEIVED FROM Serena
Charles City Co. S.O. $25.00
FOR REN
FOR APCO Conference Pd. DOLLARS
FROM A. Anderson TO

ACCOUNT	
PAYMENT	
BALANCE DUE	

✓ cash
check
money order

BY

SC1182

Virginia Beach Resort Hotel And Conference Center

2800 Shore Drive, Virginia Beach, Virginia 23451 Telephone (757) 481-9000

THOMPSON, SERENA #2
APCO-ASSOC. OF PUBLIC SAFET
13702 LAWING DRIVE
COLONIAL HEIGHTS, VA
23834

Arrival 5/15/02
Departure 5/17/02
No. in Party 3
Rate 96.00

Acct. No. 121929
Room No. 434

#	Date	Description		Amount
A-GUEST FOLIO				
1	5/15/02 CASH/CHECK RM/TX	434	51502	$218.00CR
2	5/15/02 ROOM CHARGE	434	205	$96.00
3	5/15/02 TAX	434	206	$12.00
4	5/15/02 LODGING TAX	434	207	$1.00
5	5/16/02 ROOM CHARGE	434	235	$96.00
6	5/16/02 TAX	434	236	$12.00
7	5/16/02 LODGING TAX	434	237	$1.00
	* BALANCE DUE		*	$.00

OK'd By: Company Street

I agree that my liability for this bill is not waived and agree to City State Zip Code

135082

DATE	PO#	INVOICE#	DESCRIPTION	DISCOUNT	NET AMOUNT
4/30/2002	00000	04302002		.00	307.0

5/03/2002 135082

VENDOR#/NAME: 11427/SERENA THOMPSON 307.00 .00 307.0

(THIS SECTION TO BE COMPLETED AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION: 1 PRIVATE AUTO		
MILES @ 25 MILES		
_____ OTHER (RECEIPT REQUIRED)	$ _____	$ _____
PARKING FEES (RECEIPT REQUIRED)	$ _____	$ _____
REGISTRATION FEES (INCLUDING ✓ MEAL)	$ _____	$ 25
LODGING 2 DAYS (RECEIPT REQUIRED)		$ 218
MEALS 1 BREAKFAST		
1 LUNCH		
3 DINNER	TOTAL MEALS $ _____	$ 90.10
MISCELLANEOUS (EXPLANATION REQUIRED)		
_____		
_____	$ _____	$ _____
CHARGE ACCOUNT _____	TOTAL (CHARGE & CASH)	$ 333.10
_____	LESS: CASH ADVANCE	$ 307
_____	TOTAL CLAIMED OR RETURNABLE	$ 26.10 Claimed

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

APPROVED:

Serena Thomp
SIGNATURE OF TRAVELER

_____ COUNTY ADMINISTRATOR _____ DATE

5-21-02
DATE

_____ CHAIRMAN, BOARD OF SUPERVISORS _____ DATE

Acct# 4-111-4330-5510.0

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date 4-17 ~~19~~ 2002

PART I

A. NAME Royal Washington DEPARTMENT Sheriff's Office

DESTINATION VA Beach DATE OF DEPARTURE 5/15/02

PURPOSE APCO Meeting/ Conference DATE OF RETURN (EST.) 5/17 AM (PM)

DATE OF RETURN (ACTUAL) _____ AM PM

B. ANTICIPATED EXPENSES:

		PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ___ PLANE ___ RAIL			
✓ COUNTY VEHICLE			
___ PRIVATE AUTO		$ _____	$ _____
___ OTHER			
REGISTRATION FEES:		$ _____	$ 25
LODGING 2 NO. OF DAYS		$ _____	$ 172
MEALS: 2 BREAKFAST $ 20			
2 LUNCHES $ 30			
2 DINNERS $ 40	TOTAL MEALS $ _____		$ 90
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)		$ _____	$ _____
	TOTAL $ _____		$ _____
CHARGE ACCOUNT _____ $ _____		CASH ADVANCE REQUESTED	$ 287
_____ $ _____			
TOTAL ANTICIPATED EXPENSES (CASH & CHARGE)			$ _____

C. AUTHORIZATION _____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN BOARD OF SUPERVISORS DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

Royal Dinner

GOLDEN CORRAL 800

Ticket # 0231

BUFFET	$	5.59
TEA	$	1.29
SUB	$	6.88
SALES TAX	$	0.58
TOTAL	$	7.46
CASH	$	10.00
CHANGE DUE	$	2.54

5/17/ 2 02 12:56pm FRIDAY

GRILL # **** Tip $2.00

STARTING WEDNESDAY JAN 2 2002
ALL YOU CAN EAT STEAK ON THE
BUFFET EVERY DAY JUST $7.99
MONDAY THRU FRIDAY 4PM TO
CLOSE AND AT 11AM ON WEEKENDS
BEST BUFFET IN WILLIAMSBURG!!!

Royal Lunch

VBRCC
2800 Shore Drive
Tel: 757-461-9000
Check #: 320782

Server: Anne K. Date: 05/16/02
Table: 62 Time: 12:59
Client: 3

1	Lunch Buffet	7.95
	SUB-TOTAL:	7.95
	State Tax:	0.36
	City Tax:	0.44
	TOTAL:	8.75

Tip: $1.00
Total:
Sign:
Print:

Royal Dinner

COPY COPY COPY COPY COPY COPY COPY
CAPTAIN GEORGE'S
SEAFOOD RESTAURANT-LASKIN RD

0234 Table 201 #Party 1
CHRISTOPHE SvrCk: 41 20:26 05/15/02
Separate checks: 2-of-2

1 ADULT BUFFET	24.95
1 ICE TEA	1.50
Sub Total:	26.45
Tax:	2.65
Sub Total:	29.10

05/15 21:49 TOTAL: 29.10

MOTHER'S DAY MAY 12, 2002
BRING MOM TO CELEBRATE 'EP SPECIAL DAY
WITH US!

GOD BLESS AMERICA!!!

(757)428-3494

CHECK NUMBER: 234

	AMT-TEND	CHANGE	TALLY
CASH	30.00	0.90	29.10
			29.10

05/15/02 21:49

Tip $3.00

TAX RECEIPT

CHARLES CITY COUNTY
CECELIA W. BRADBY
P.O. BOX 38
10900 COURTHOUSE ROAD
CHARLES CITY VA 23030-0038

Ticket #:00007680001
Date : 5/22/2002
Register: LSA/D6
Trans. #: 01753
Dept # : ERFU
Acct# :

EXPENDITURE REFUNDS
E-911 WIRELESS

Previous Principal Balance $	15.19
Principal Being Paid $	15.19
Penalty $	.00
Interest $	.00
Amount Paid $	15.19

WASHINGTON ROYAL

Virginia Beach Resort Hotel And Conference Center

2800 Shore Drive, Virginia Beach, Virginia 23451 Telephone (757) 481-9000

WASHINGTON, ROYAL
APCO-ASSOC. OF PUBLIC SAFET
225 SOUTH SYCAMORE STREET
PETERSBURG, VA
33803

Arrival 5/15/02
Departure 5/17/02
No. in Party 1
Rate 86.00

Acct. No. 120494 Room No. 433

#	Date	Description		Amount
A-GUEST FOLIO				
1	5/15/02 CASH/CHECK	433	51502	$195.50
2	5/15/02 ROOM CHARGE	433	202	$86.00
3	5/15/02 TAX	433	203	$10.75
4	5/15/02 LODGING TAX	433	204	$1.00
5	5/16/02 ROOM CHARGE	433	232	$86.00
6	5/16/02 TAX	433	233	$10.75
7	5/16/02 LODGING TAX	433	234	$1.00

C/O Clerk-GSB Time- 10:44 * BALANCE DUE * $.00

OK'd By: Company Street

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges.

City State Zip Code

Signature

Receipt

Date 5/16/02 No. 055375

RECEIVED FROM Washington Royal

Charles City Co. $25 DOLLARS

FOR RENT

FOR APCO Conference

FROM Dr. Anderson TO

ACCOUNT	
PAYMENT	
BALANCE DUE	

☑ cash
○ check
○ money order

BY

SC1162

(THIS SECTION TO BE COMPLETED AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID. BILLED OR CHARGED	CASH
TRANSPORTATION: ____ PRIVATE AUTO		
MILES @ ____ MILES		
_____ OTHER (RECEIPT REQUIRED)	$ _____	$ _____
PARKING FEES (RECEIPT REQUIRED)	$ _____	$ _____
REGISTRATION FEES (INCLUDING 1 MEAL)	$ _____	$ 25
LODGING 2 DAYS (RECEIPT REQUIRED)		$ 195.50
MEALS 0 BREAKFAST		
1 LUNCH		
2 DINNER	TOTAL MEALS $ _____	$ 51.31
MISCELLANEOUS (EXPLANATION REQUIRED)		
_____		
_____	$ _____	$ _____
CHARGE ACCOUNT _____	TOTAL (CHARGE & CASH)	$ 271.81
_____	LESS: CASH ADVANCE	$ 287.00
_____	TOTAL CLAIMED OR RETURNABLE	$ 15.19 returnab

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

Royal L. Washington Jr.
SIGNATURE OF TRAVELER

May 21, 2002
DATE

APPROVED:

_____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN, BOARD OF SUPERVISORS DATE

Acct# 4-111-4330-5510

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date May 21 ~~15~~ 2002

PART 1

A. NAME Darlene Smith DEPARTMENT Sheriff's Office

DESTINATION Roanoke, Va DATE OF DEPARTURE 6/11/02

PURPOSE VSS User DATE OF RETURN (EST.) 6/13/02 AM (PM) 8

Group Meeting/Conference DATE OF RETURN (ACTUAL) _____ AM PM ____

B. ANTICIPATED EXPENSES:

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ____ PLANE ____ RAIL		
____ COUNTY VEHICLE		
1 PRIVATE AUTO	$ _____	$ _____
____ OTHER		
REGISTRATION FEES:	$ _____	$ 25
LODGING 2 NO. OF DAYS	$ _____	$ 131.58
MEALS: 0 BREAKFAST $ 0		
1 LUNCHES $ 15		
3 DINNERS $ 60	TOTAL MEALS $ _____	$ 75
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)	$ _____	$ _____
	TOTAL $ _____	$ _____

CHARGE ACCOUNT _____ $ _____ CASH ADVANCE REQUESTED $ 231.58

_____ $ _____

TOTAL ANTICIPATED EXPENSES (CASH & CHARGE) $ _____

C. AUTHORIZATION _____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN BOARD OF SUPERVISORS DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

(THIS SECTION TO BE COMPLETED AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION: ✓ PRIVATE AUTO		
MILES @ ____ MILES		
_____ OTHER (RECEIPT REQUIRED)	$ _____	$ _____
PARKING FEES (RECEIPT REQUIRED)	$ _____	$ _____
REGISTRATION FEES (INCLUDING _____ MEAL)	$ _____	$ 25.00
LODGING 2 DAYS (RECEIPT REQUIRED)		$ 131.58
MEALS _____ BREAKFAST		
1 LUNCH		
3 DINNER	TOTAL MEALS $ _____	$ 66.74
MISCELLANEOUS (EXPLANATION REQUIRED)		
_____		
_____	$ _____	$ _____
CHARGE ACCOUNT _____	TOTAL (CHARGE & CASH)	$ 223.32
_____	LESS: CASH ADVANCE	$ 231.58
_____	~~TOTAL CLAIMED~~ OR RETURNABLE	$ 8.26

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

Darlene C. Smith
SIGNATURE OF TRAVELER

June 14 2002
DATE

APPROVED:

_____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN, BOARD OF SUPERVISORS DATE

T A X R E C E I P T

CHARLES CITY COUNTY
CECELIA W. BRADBY
P.O. BOX 38
10900 COURTHOUSE ROAD
CHARLES CITY VA 23030-0038

Ticket #:00007730001 @@
Date : 6/14/2002
Register: CS /D3
Trans. #: 02599
Dept # : ERFU
Acct# :

EXPENDITURE REFUNDS
6/14/02 - E911 WIRELESS

Previous Principal Balance $	8.26
Principal Being Paid $	8.26
Penalty $	.00
Interest $	.00
Amount Paid $	8.26
*Balance Due $	.00

CHARLES CITY SHERIFF'S OFFICE

Cash 8.26

Pd by
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 6/2002

WYNDHAM ROANOKE AIRPORT
2801 Hershberger Road
Roanoke, VA 24017
(540) 563-9300

Mrs. Serena Thompson
Charles City

Serena Thompson

Arrival 06/11/02
Departure 06/13/02

Room 261
Cashier MIKEH
Page 1

INFORMATION BILL Wyndham Roanoke Airport, 06/11/02 15:19 1

Date	Text	Room	Charges	Credits
06/11	Cash Rm/Tx	261		131.58
	Total			131.58
	Balance			-131.58 $

Thank You For Choosing Wyndham

Signature: _____

RECEIPT FOR FEES COLLECTED

United System Solutions

415 Ellerslie Avenue
Colonial Heights, Virginia 23834

Receipt Number:	1	Service Type:	USS CONFRENCE RECIEPT
Date:	06/12/2002	Date of Service:	02/12/2002
County of:	CHARLES CITY		
State:	VIRGINIA		
Received of:	DARLENE SMITH		
Fee Type:			
Amount:	$25.00		
Amount (text):	TWENTY FIVE DOLLARS AND 00/100		
Matter of:		VS.	
Signed By:	Beth Cantlin		

X _____ Date: _____

X _____ Date: _____

TGI FRIDAY'S 1598
ROANOKE, VA

74 DAVE

Tbl 23/1 Chk 3880 Gst 1
Jun11'02 07:10PM
*** Memo Check ***

Seat:1

1 NON-BEVERAGE	0.00
1 JD CHKN&SHRIMP O-CUP	12.49
B-4	
Subtotal	12.49
Tax	1.06
08:03 Amt. Due	13.55

Ask your server about Friday's
GOLD POINTS.
Thank you Roanoke for
all of your support!

2.00 Tip
15.55

CAPTAIN D'S
A GREAT LITTLE SEAFOOD PLACE
804-364-8970

11 AM DRM 1 SU 01

ORDR 33 JUN11'02 11:44AM

DINE IN

5 <=TABLE #

1 SEAFOOD SAMPLER	4.59
1 ORDER CHOWDER	1.69
1 RG SWEET TEA	1.29
CASH	10.00
SUB TOTAL	7.57
TAX	0.34
TOTAL	7.91
CHANGE DUE	2.09

TRY OUR FISHERMAN PLATTER
OR OUR STUFFED FLOUNDER PLATTER
9 LUNCH SPECIALS FROM $3.59
WEDNESDAY SENIOR DAY
THURSDAY KIDS EAT FREE
CALL US FOR DETAILS

YOUR ORDER# -------> 33

OLIVE GARDEN
JUN 12, 2002 8:21 PM
1288 5 89 50082

Server :FRED
Cashier:FRED
Check :8057
Table :83

STORED ORDER
Guest No. 1

ICED TEA	1.65
** AP MUSSELS	6.95
SEAFOOD PORTOFINO	12.50
* salad	
SALES TAX	1.79
EAT IN	22.89

2.11. Tip

THANKS FOR VISITING US TODAY!
Sandra Campbell
GENERAL MANAGER
(540)362-0417

25.00

An optional 15% gratuity will be
added to parties of 8 or more.
Una propina opcional de 15% será
agregada para grupos de 8 o más.

MODIFIED

TRIPPS #13
9318 WEST BROAD STREET
RICHMOND, VIRGINIA

TBL# 500
1 GUESTS TOGO SRVR 5
P/B .00
---------- P1----------
1 WINGS 6.49
NO BEVERAGE

SRV1 6.49

TAX .29
BAL 6.78

* THANK YOU *

==========
CSHR FINAL
0200 17:29 #01 JUN.13'02 REG0002

RECEIPT

DATE 6/13/02 No. 375034

RECEIVED FROM $ 11.50

DOLLARS

○ FOR RENT
○ FOR

ACCOUNT		
PAYMENT		
BAL. DUE		

○ CASH
○ CHECK
○ MONEY ORDER

FROM Ming's Dynasty Restaurant TO

BY

2701

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date May 21 ~~19~~ 2002

PART 1

A. NAME Thalia Bell DEPARTMENT Sheriffs Office

DESTINATION Roanoke, Va. DATE OF DEPARTURE 6/11/02

PURPOSE USS User Group Meeting/Conference DATE OF RETURN (EST.) 6/13/02 AM PM 8

DATE OF RETURN (ACTUAL) _____ AM PM ____

B. ANTICIPATED EXPENSES:

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ___ PLANE ___ RAIL		
___ COUNTY VEHICLE		
___ PRIVATE AUTO	$ _____	$ _____
___ OTHER		
REGISTRATION FEES:	$ _____	$ 25
LODGING _____ NO. OF DAYS	$ _____	$ _____
MEALS: 0 BREAKFAST $ 0		
1 LUNCHES $ 15		
3 DINNERS $ 60	TOTAL MEALS $ _____	$ 75
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)	$ _____	$ _____
	TOTAL $ _____	$ _____

CHARGE ACCOUNT _____ $ _____ CASH ADVANCE REQUESTED $ 100

_____ $ _____

TOTAL ANTICIPATED EXPENSES (CASH & CHARGE) $ _____

C. AUTHORIZATION _____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN BOARD OF SUPERVISORS DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

RECEIPT FOR FEES COLLECTED

United System Solutions

415 Ellerslie Avenue

Colonial Heights, Virginia 23834

Receipt Number:	1	Service Type:	USS CONFRENCE RECIEPT
Date:	06/12/2002	Date of Service:	02/12/2002
County of:	CHARLES CITY		
State:	VIRGINIA		
Received of:	THALIA BELL		
Fee Type:			
Amount:	$25.00		
Amount (text):	TWENTY FIVE DOLLARS AND 00/100		
Matter of:		VS.	
Signed By:	Beth Cantlin		

X _____ Date: _____

X _____ Date: _____

RUBY TUESDAY#342
4753 Valley View Blvd
Roanoke,VA,24012

78 CASEY

---

lbl 22/1 Chk 4380 Gst 0
Jun12'02 07:02PM
*** Memo Check ***

Seat:3

1	SUPER SAMPLER	7.99
1	BLONDIE	4.69
	Sub Total	12.68
	Tax Collect	1.08
	Total Due	13.76

AT RUBY TUESDAY
WE ARE ALL JAZZED UP ABOUT OUR
NEW SHRIMP PROMOTION!

FOOD LION #1382 STORE PHONE: 362-9403
CUSTOMER SERVICE 1-800-210-9569

Thank You! Your cashier, ANDY

1 @ 2/6.98

	DULCE DE LECHE ICE MVP	3.49 B
SC 4215	DULCE DE LECH BBUY	.99-B
	STRWBRY CHEESE FRU	.99 B
	FL BROWNIE	1.09 B
*****	4% FOOD TAX	.18
****	BALANCE DUE	4.76
	Cash	5.01
	CHANGE	.25
	COUPONS TENDERED	.99

Total Items Purchased 3
6/11/02 22:05 1382 04 0123 21

MVP CUSTOMER 46108566603
YOU ARE A VALUED MVP CUSTOMER

YOUR MVP SAVINGS TODAY WERE .99

SAVING YOU TIME & MONEY
IS OUR BUSINESS!

CHECK NO.	DATE	NO. PERSONS	AMOUNT OF CHECK
103315			

Harbor Inn Seafood Restaurant

Thank You!

Date 06 11.02 Tue

Food x1	$12.95	TIME 16.54
Food x1	$ 0.99	
Tax 1 AMT	$ 1.18	
Total	$15.12	
CASH	$20.00	
CHANGE	$4.88	
CKIL1	100.000014	

(THIS SECTION TO BE COMPLETED AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION: ____ PRIVATE AUTO		
MILES @ ____ MILES		
_____ OTHER (RECEIPT REQUIRED)	$ _____	$ _____
PARKING FEES (RECEIPT REQUIRED)	$ _____	$ _____
REGISTRATION FEES (INCLUDING _____ MEAL)	$ _____	$ 25
LODGING _____ DAYS (RECEIPT REQUIRED)		$ _____
MEALS _____ BREAKFAST		
1 LUNCH		
2 DINNER	TOTAL MEALS $ _____	$ 43.~~89~~64
MISCELLANEOUS (EXPLANATION REQUIRED)		
_____		
_____	$ _____	$ _____
CHARGE ACCOUNT _____	TOTAL (CHARGE & CASH)	$ 68.64
_____	LESS: CASH ADVANCE	$ 100.00
_____	TOTAL CLAIMED OR RETURNABLE	$ 31.36

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

Shalia Bell
SIGNATURE OF TRAVELER

6/21/02
DATE

APPROVED:

_____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN, BOARD OF SUPERVISORS DATE

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date May 21 ~~19~~ 2002

PART I

A. NAME Royal Washington DEPARTMENT Sheriff's Office

DESTINATION Roanoke, Va DATE OF DEPARTURE 6/11/02

PURPOSE USS User DATE OF RETURN (EST.) 6/13/02 AM ~~PM~~ 8

Group Meeting/Conference DATE OF RETURN (ACTUAL) _____ AM PM ____

B. ANTICIPATED EXPENSES:

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ___ PLANE ___ RAIL		
___ COUNTY VEHICLE		
___ PRIVATE AUTO	$ _____	$ _____
___ OTHER		
REGISTRATION FEES:	$ _____	$ 25
LODGING 2 NO. OF DAYS	$ _____	$ 131.58
MEALS: 0 BREAKFAST $ 0		
1 LUNCHES $ 15		
3 DINNERS $ 60 TOTAL MEALS	$ _____	$ 75
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)	$ _____	$ _____
TOTAL	$ _____	$ _____

CHARGE ACCOUNT _____ $ _____ CASH ADVANCE REQUESTED $ 231.58

_____ $ _____

TOTAL ANTICIPATED EXPENSES (CASH & CHARGE) $ _____

C. AUTHORIZATION _____ _____
COUNTY ADMINISTRATOR DATE

_____ _____
CHAIRMAN BOARD OF SUPERVISORS DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

(THIS SECTION TO BE COMPLETED AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION: ____ PRIVATE AUTO		
MILES @ ____ MILES		
_____ OTHER (RECEIPT REQUIRED)	$ _____	$ _____
PARKING FEES (RECEIPT REQUIRED)	$ _____	$ _____
REGISTRATION FEES (INCLUDING _____ MEAL)	$ _____	$ 25.00
LODGING 2 DAYS (RECEIPT REQUIRED)		$ 131.58
MEALS _____ BREAKFAST		
_____ LUNCH		
2 DINNER	TOTAL MEALS $ _____	$ 34.00
MISCELLANEOUS (EXPLANATION REQUIRED)		
_____		
_____	$ _____	$ _____
CHARGE ACCOUNT _____	TOTAL (CHARGE & CASH)	$ 190.58
_____	LESS: CASH ADVANCE	$ 231.58
_____	TOTAL CLAIMED OR RETURNABLE	$ 41.00 Returnable

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

APPROVED:

_____ SIGNATURE OF TRAVELER

_____ COUNTY ADMINISTRATOR _____ DATE

_____ DATE

_____ CHAIRMAN, BOARD OF SUPERVISORS _____ DATE

WYNDHAM ROANOKE AIRPORT
2801 Hershberger Road
Roanoke, VA 24017
(540) 563-9300

Mr. Royal Washington
Charles City, VA 23030
UNITED STATES

Royal Washington

Arrival 06/11/02
Departure 06/13/02

Room 260
Cashier ASHLEY
Page 1

INFORMATION BILL Wyndham Roanoke Airport, 06/13/02 13:17 1

Date	Text	Room	Charges	Credits
06/11	Room Charge	260	59.00	
06/11	Occ Tax-State		2.66	
06/11	Occ Tax-City		4.13	
06/11	Cash RM & TX (ASHLEY)			131.57
06/12	Room Charge		59.00	
06/12	Occ Tax-State		2.66	
06/12	Occ Tax-City		4.13	
06/13	Cash ASHLEY			0.01
	Total		131.58	131.58
	Balance			0.00 $

Thank You For Choosing Wyndham

Signature: _____

RECEIPT FOR FEES COLLECTED

United System Solutions

415 Ellerslie Avenue
Colonial Heights, Virginia 23834

Receipt Number:	1	Service Type:	USS CONFRENCE RECIEPT
Date:	06/12/2002	Date of Service:	02/12/2002
County of:	CHARLES CITY		
State:	VIRGINIA		
Received of:	ROYAL WASHINGTON		
Fee Type:			
Amount:	$25.00		
Amount (text):	TWENTY FIVE DOLLARS AND 00/100		
Matter of:		VS.	
Signed By:	Beth Cantlin		

X _____ Date: _____

X _____ Date: _____

'YOUR RECEIPT'
THANKYOU.

RUBY TUESDAY#342
4753 Valley View Blvd
Roanoke,VA,24012

78 CASEY

Tbl 22/1 Chk 4380 Gs
Jun12'02 07:02PM
*** Memo Check ***

Seat:4

1	ULTIMATE TUESDAY	15.99
4	WATER	0.00
1	BREAD FOR TWO	0.98
	Sub Total	16.97
	Tax Collect	1.44
	Total Due	18.41

AT RUBY TUESDAY
WE ARE ALL JAZZED UP ABOUT OUR
NEW SHRIMP PROMOTION!

Tip $3.00

DATE	PO#	INVOICE#	DESCRIPTION			
5/21/2002	00000	05212002		5/22/2002 DISCOUNT .00	135267	

VENDOR#/NAME: 2610/ROYAL T. WASHINGTON 231.58 .00 231

COUNTY OF CHARLES CITY
TRAVEL REPORT

Date May 21 ~~19~~ 2002

PART 1

A. NAME Serena Thompson DEPARTMENT Sheriff's Office

DESTINATION Roanoke, Va. DATE OF DEPARTURE 6/11/02

PURPOSE VSS User Group Meeting/Conference DATE OF RETURN (EST.) 6/13/02 AM PM 8

DATE OF RETURN (ACTUAL) _____ AM PM ____

B. ANTICIPATED EXPENSES:

		PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION ___ PLANE ___ RAIL			
___ COUNTY VEHICLE			
___ PRIVATE AUTO		$ _____	$ _____
___ OTHER			
REGISTRATION FEES:		$ _____	$ 25
LODGING 2 NO. OF DAYS		$ _____	$ 131.58
MEALS: 0 BREAKFAST $ 0			
1 LUNCHES $ 15			
3 DINNERS $ 60	TOTAL MEALS $ _____		$ 75
MICS. EXPENSE (GRATUITIES, TELEPHONE, PARKING, ETC.)		$ _____	$ _____
	TOTAL $ _____		$ _____
CHARGE ACCOUNT _____ $ _____		CASH ADVANCE REQUESTED	$ 231.58
_____ $ _____			
TOTAL ANTICIPATED EXPENSES (CASH & CHARGE)			$ _____

C. AUTHORIZATION _____ COUNTY ADMINISTRATOR _____ DATE

_____ CHAIRMAN BOARD OF SUPERVISORS _____ DATE

OVER - PART II TO BE COMPLETED WITHIN 3 DAYS OF RETURN

RUBY TUESDAY#342
4753 Valley View Blvd
Roanoke,VA,24012

78 CASEY

Tbl 22/1 Chk 4380
Jun12'02 07:02PM Gst 0
*** Memo Check ***

Seat:1

1 *SODA	
1 SPINACH DIP	1.79
1 SUPER SAMPLER	5.69
1 BLONDIE	7.99
Sub Total	4.69
Tax Collect	20.16
Total Due	1.71
	21.87

tip 2.00

AT RUBY TUESDAY
WE ARE ALL JAZZED UP ABOUT OUR
NEW SHRIMP PROMOTION!

YOUR RECEIPT
THANK YOU.

Serena

Serena

FOOD LION #1382 STORE PHONE: 981-
CUSTOMER SERVICE 1-800-210-95

Thank You! Your cashier: ANDY

FL STRAWBERRY SODA	
KK KNIBBLES	2
1 @ 2/6.98	
DULCE DE LECHE ICE HMP	7
SC -215 DULCE DE LECH SBUY	
MR MINUTE MAID APP	1
***** 4% FOOD TAX	
**** BALANCE DUE	6
Cash	10
CHANGE	3
COUPONS TENDERED .99	
Total Items Purchased	4

6/11/02 22:06 1382 04 0124 21

MVP CUSTOMER 4610856660I
YOU ARE A VALUED MVP CUSTOMER

YOUR MVP SAVINGS TODAY WERE

SAVING YOU TIME & MONEY
IS OUR BUSINESS!

2.00 tip

DATE	EDI#	INVOICE	DESCRIPTION		
5/21/2002	00000	05212002		5/22/2002 DISCOUNT .00	1352

VENDOR#/NAME: 11427/SERENA THOMPSON 231.58 .00

RECEIPT FOR FEES COLLECTED

United System Solutions

415 Ellerslie Avenue
Colonial Heights, Virginia 23834

Receipt Number: 1

Service Type: USS CONFRENCE RECIEPT

Date: 06/12/2002

Date of Service: 02/12/2002

County of: CHARLES CITY

State: VIRGINIA

Received of: SERENA THOMPSON

Fee Type:

Amount: $25.00

Amount (text): TWENTY FIVE DOLLARS AND 00/100

Matter of:

VS.

Signed By: Beth Cantlin

X _____ Date: _____

X _____ Date: _____

WYNDHAM ROANOKE AIRPORT
2801 Hershberger Road
Roanoke, VA 24017
(540) 563-9300

Serena Thompson
10600 Court House Road
Charles City, VA 23030
UNITED STATES

Serena Thompson

Arrival 06/11/02
Departure 06/13/02

Room 259
Cashier ASHLEY
Page 1

INFORMATION BILL Wyndham Roanoke Airport, 06/11/02 14:01 1

Date	Text	Room	Charges	Credits
06/11	Cash RM & TX (ASHLEY)	259		131.57
	Total			131.57
	Balance			-131.57 $

Thank You For Choosing Wyndham

Signature: _____

(THIS SECTION TO BE COMPLETED AND SIGNED WITHIN 3 DAYS OF RETURN)

PART II

RECONCILIATION OF EXPENSES (ACTUAL)

	PREPAID, BILLED OR CHARGED	CASH
TRANSPORTATION: ✓ PRIVATE AUTO		
MILES @ ____ MILES		
____ OTHER (RECEIPT REQUIRED)	$	$
PARKING FEES (RECEIPT REQUIRED)	$	$
REGISTRATION FEES (INCLUDING ____ MEAL)	$	$ 25
LODGING 2 DAYS (RECEIPT REQUIRED)		$ 131.57
MEALS 0 BREAKFAST		
1 LUNCH		
2 DINNER — TOTAL MEALS	$	$ 47.72
MISCELLANEOUS (EXPLANATION REQUIRED)		
	$	$
CHARGE ACCOUNT	TOTAL (CHARGE & CASH)	$ 204.29
	LESS: CASH ADVANCE	$ 231.58
	TOTAL CLAIMED OR RETURNABLE	$ 27.29 Returnabl

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT ALL EXPENSES AS STATED ABOVE ARE CORRECT AND LEGITIMATE FOR INCURRED IN ACCORDANCE WITH EXISTING POLICY.

APPROVED:

Serene Thomas
SIGNATURE OF TRAVELER

COUNTY ADMINISTRATOR — DATE

6-14-02
DATE

CHAIRMAN, BOARD OF SUPERVISORS — DATE